

3771 Eastwood Drive Jackson, MS 39211-6381 Phone: 601-432-8000 Fax: 601-713-6380 www.its.ms.gov

David C. Johnson, Executive Director

Notice of Intent to Certify Sole Source

To: Interested Parties
From: David C. Johnson

CC: ITS Project Number 46438

Date: June 1, 2021

Re: Sole Source Certification Number 4394 for ADSi Records Management Software

Maintenance and Support for the Mississippi Department of Public Safety (MDPS)

Contact Name: Wesley Wright

Contact Phone Number: 601-432-8103

Contact E-mail Address: Wesley.Wright@its.ms.gov

Sole Source Certification Award Details

Regarding Information Technology Services (ITS) Sole Source Certification Number 4394 for the Mississippi Department of Public Safety (MDPS), please be advised that ITS intends to award Application Data Systems, Inc., as the sole source provider of ADSi Records Management Software Maintenance (RMS) through June 30, 2022, in an amount not to exceed \$41,350.00. MDPS is making a business decision to continue utilizing ADSi Records Management Software Maintenance and Support and will conduct a competitive procurement by June 30, 2022. If the competitive procurement is not complete by June 30, 2022, then this Sole Source certification is valid through June 30, 2024. Please be advised that ITS will determine if additional enhancements, upgrades, or support are within scope during the certification period and may increase the spending authority accordingly. Should Application Data Systems, Inc. change its name during this certification period, then ITS will determine if a recertification is necessary. For an explanation regarding Mississippi state law, policy and procedures for sole source procurements, refer to Attachment C: Sole Source Procurement Overview.

Sole Source Criteria

1. The product or services being purchased must perform a function for which no other product or source of services exist:

MDPS' Mississippi Bureau of Investigation (MBI) currently uses the CADForce, MapForce, MTDForce, AVLForce, DataForce, and Archive modules within the Record Management System (RMS). The ADSi RMS provides the Mississippi Bureau of Investigation with the tools to manage its investigation case load while providing a historical electronic archive of case information and agency level reporting. The ADSi software support allows MBI to receive software upgrades and routine

maintenance. The software support also includes Suspicious Activity support, Request for Information support, and Mobile Intake Processing support. MDPS has made a business decision to continue using the RMS ADSi software and support. The customer's sole source certification request is included as Attachment A.

2. The purchaser must be able to show specific business objectives that can be met only through the unique product or services:

MBI currently has files that were formerly in a microfilm format that were converted and uploaded to the RMS system. The MBI Intelligence Analysts are able to read the converted files that have been stored in the ADSi Archive module within ADSi's Records Management System. Some of the cases stored in the archive module have historical significance relevant to the State of Mississippi. The customer's sole source certification request is included as Attachment A.

3. The product or services must be available only from the manufacturer and not through resellers who could submit competitive pricing for the product or services:

All ADSi software currently installed and in use by MDPS, including CADForce, MapForce, MTDForce, AVLForce, and all DataForce modules including Case Management, are the sole source and proprietary products of ADSi. All ADSi software is manufactured, maintained, supported, trained, and sold exclusively by ADSi. There are no other entities authorized by ADSi to resell ADSi software or services. All ADSi software is designed to seamlessly integrate with the other ADSi software products. The Vendor's sole source certification letter is included as Attachment B.

Schedule

Task	Date
First Advertisement Date	06/01/21
Second Advertisement Date	06/08/21
Response Deadline From Objectors	06/15/21 at 3:00 P.M. Central Time
Notice of Award/No Award Posted	Not before 06/16/21

Project Details

In April 2011, using the Sole Source process at that time, ITS certified the Records Management System, services, and maintenance as sole source for five years. A Software License & Maintenance Agreement was executed with Application Data Systems, Inc. (ASDi). In June 2015, ITS issued Sole Source No. 4102 and received no objections. An Amendment was executed to add additional modules and included two years of maintenance. In June 2018, ITS issued Sole Source No. 4278 and received no objections. An Amendment was executed to add three years of maintenance. MDPS has made the business decision to continue to use the existing ADSi Record Management Software Maintenance and Support. The total spend to date is \$657,614.00.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the ADSi RMS maintenance and support should not be certified as a sole source should provide information in the following format for the state to use in determining whether or not to proceed with awarding the Sole Source contract to Application Data Systems, Inc.

- 1.1 Interested Party Information
 - 1.1.1 Contact Name, Phone Number and email address
 - 1.1.2 Company Website URL, if applicable
- 1.2 Objection to Sole Source Certification
 - 1.2.1 Interested parties must present specific objections to the Sole Source certification using the criteria listed above.
 - 1.2.2 A statement regarding the Interested Party's capabilities as related to this Sole Source Certification Request.
- 1.3 Comments will be accepted at any time prior to Tuesday, June 15, 2021, at 3:00 p.m. (Central Time) to Wesley Wright at Wesley.Wright@its.ms.gov or at the Mississippi Department of Information Technology Services, 3771 Eastwood Drive, Jackson, Mississippi 39211. Responses may be delivered by hand, via regular mail, overnight delivery, e-mail or by fax. Fax number is (601) 713-6380. ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach ITS on time. Interested Parties may contact Wesley Wright to verify the receipt of their Responses. Responses received after the deadline will be rejected.
- 1.4 Interested Party responses should include the following information:

SUBMITTED IN RESPONSE TO Sole Source Certification No. 4394-46438 Accepted until June 15, 2021 @ 3:00 p.m., ATTENTION: Wesley Wright

If you have any questions concerning the information above or if we can be of further assistance, please contact Wesley Wright at 601-432-8103 or via email at <u>Wesley.Wright@its.ms.gov</u>.

Attachment A: Customer Sole Source Certification Request

Attachment B: Vendor Correspondence

Attachment C: Sole Source Procurement Overview

Attachment A



3771 Eastwood Drive Jackson, Mississippi 39211 Phone 601-432-8000 Fax 601-713-6380

Sole Source Certification Request

Project Title: MBI RMS Maintenance Stimulus (ARRA) Funds? Yes No X					
Customer Contact Information					
Agency/Public University: Department of Public Safety Address: P.O. Box 958		Contact Person: Clay Johnston			
Jackson, MS 39205		Phone: 601-933-2606			
Jackson, 1913 37203		Fax: Email Address: cjohnston@dps.ms.gov			
MAGIC Customer Number (only required from state agencies): 700000197		Division/Dept.:			
Project Summary Narrative Description of Project (include details of original acquisition if applicable): In April 2011, ITS certified using the So					
Source process at that time, the Records Management System, services, and maintenance for five years. A Software License &					
Maintenance Agreement was executed with Application Data Systems, Inc. (ASDi). In June 2015, ITS issued Sole Source No. 4102 and					
received no objections and an Amendment was executed to add additional modules and included two years of maintenance. In June 2018,					
ITS issued Sole Source No	o. 4278 and receiv	ed no objections. An	Amendment was executed to a	add three years of maintenance. MDPS	
has made the business deci	sion to continue to	use the existing ADS	i Record Management Softwa	re Maintenance and Support. The total	
<u>spend to date is</u> \$657,614.(<u> </u>			• •	
ITS Acquisition Approval (CI	P-1) should be effect	ive through this date (Ple	ease allow time for all vendor invoic	es to be paid):	
Cost Estimates			Time Constraints	Anticipated Lifecycle of Products/System	
Fiscal Year	Initial Costs	Ongoing Costs	Item Needed by: 06/30/21 Funds Expire: 06/30/21	(i.e. estimated years of effective use): 3 years	
FY22		\$41,350.00		th of needed funding is definite; total project	
FY23			budget; any matching or other no	n-state funds). This project is funded with	
FY24			agency funds.		
Total	-	\$41,350.00	1		
Acquisition Details					
The December of the Control of the C					
	Quantity	1	Description	Building Location(s)	
Items Requested Annual Maintenance	Quantity	Annual maintenance		Building Location(s) Mississippi Bureau of Investigation Statewide	
Annual Maintenance Describe platform & infrastru	cture (connectivity;	Annual maintenance	and support ms: utilization of State Data Center	Mississippi Bureau of Investigation Statewide resources: mainframe eGovernment portal	
Annual Maintenance Describe platform & infrastru payment engine, document man	acture (connectivity; sagement, hosting). F	Annual maintenance software/hardware platfor or equipment or hosting o	and support ms; utilization of State Data Center utside the State Data Center, attach	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification	
Annual Maintenance Describe platform & infrastru payment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source	Annual maintenance software/hardware platfor or equipment or hosting o s project, including any co e letter has been received.	and support ms; utilization of State Data Center of utside the State Data Center, attach immunication with ITS staff (data/volume).	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification pice/procurement/other)? Project request has	
Describe platform & infrastru payment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification	acture (connectivity; agement, hosting). Frendone related to this quote and Sole Source Note: Certification	Annual maintenance software/hardware platfor or equipment or hosting o s project, including any co e letter has been received. In must be renewed for each	ms; utilization of State Data Center outside the State Data Center, attach or mununication with ITS staff (data/von h revision or continuation of previous	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification pice/procurement/other)? Project request has s Sole Source Approvals.	
Describe platform & infrastru payment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem	acture (connectivity; agement, hosting). Fren done related to this quote and Sole Source Note: Certification tents to be met by	Annual maintenance software/hardware platfor or equipment or hosting of sproject, including any concletter has been received. I must be renewed for each the requested produ	ms; utilization of State Data Center of utside the State Data Center, attach or mununication with ITS staff (data/von h revision or continuation of previouncts or services: MDPS' Miss	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification pice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI)	
Annual Maintenance Describe platform & infrastru payment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor	acture (connectivity; agement, hosting). Fren done related to this quote and Sole Source Note: Certification tents to be met by ree, MapForce, M	Annual maintenance software/hardware platform or equipment or hosting of s project, including any concentration and the received. In must be renewed for each the requested produ ITDForce, AVLForce	ms; utilization of State Data Center utside the State Data Center, attach mmunication with ITS staff (data/vohrevision or continuation of previouncts or services: MDPS' Misse, DataForce, and Archive mo	Missisppi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification pice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management	
Annual Maintenance Describe platform & infrastru payment engine, document man Progress to Date: What has been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi	acture (connectivity; sagement, hosting). Fen done related to this quote and Sole Source n. Note: Certification tents to be met by rce, MapForce, M. RMS provides th.	Annual maintenance software/hardware platform or equipment or hosting of s project, including any concentrate has been received. In must be renewed for each of the requested production of the requested production of the production of the requested produc	ms; utilization of State Data Center utside the State Data Center, attach munuciation with ITS staff (data/vohrevision or continuation of previoucts or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification pice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management to to manage its investigation case load	
Annual Maintenance Describe platform & infrastru payment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical	ncture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by rce, MapForce, MapForce, MRMS provides the lelectronic archives.	Annual maintenance software/hardware platform or equipment or hosting of a project, including any concentrate has been received. In must be renewed for each of the requested product of the project of t	ms; utilization of State Data Center utside the State Data Center, attach immunication with ITS staff (data/vohrevision or continuation of previouets or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. T	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management to manage its investigation case load the ADSi software support allows MBI	
Annual Maintenance Describe platform & infrastru payment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, MRMS provides the lelectronic archiveles and routine me	Annual maintenance software/hardware platform or equipment or hosting of a project, including any concentrate has been received. In must be renewed for each of the requested product of the request	ms; utilization of State Data Center utside the State Data Center, attach immunication with ITS staff (data/vohrevision or continuation of previouscts or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. Tware support also includes Sus	Missisppi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management to manage its investigation case load the ADSi software support allows MBI spicious Activity support. Request for	
Annual Maintenance Describe platform & infrastrupayment engine, document man Progress to Date: What has been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Maintenance	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, MRMS provides the lelectronic archiveles and routine me	Annual maintenance software/hardware platform or equipment or hosting of a project, including any concentrate has been received. In must be renewed for each of the requested product of the request	ms; utilization of State Data Center utside the State Data Center, attach immunication with ITS staff (data/vohrevision or continuation of previouscts or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. Tware support also includes Sus	Missisppi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management to manage its investigation case load the ADSi software support allows MBI	
Annual Maintenance Describe platform & infrastrupayment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Masoftware and support.	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source a Note: Certification tents to be met by ree, MapForce, MRMS provides the lelectronic archiveles and routine may dobile Intake Productive and source.	Annual maintenance software/hardware platform or equipment or hosting of sproject, including any control in must be renewed for each of the requested product of the reques	ms; utilization of State Data Center utside the State Data Center, attach immunication with ITS staff (data/von trevision or continuation of previous cts or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. Tware support also includes Suspensional Marchives and agency level reporting. Tware support also includes Suspensional Marchives and agency level reporting. The support also includes Suspensional Marchives and agency level reporting. The support also includes Suspensional Marchives and a business decision of State Data Center attach in the state of the support also includes Suspensional Marchives and State Data Center attach in the state of the support also includes Suspensional Marchives and State Data Center, attach in the state of the state of the support and support also includes Suspensional Marchives and State Onto the support also includes Suspensional Marchives and State Onto the support also includes Suspensional Marchives and State Onto the support also includes Suspensional Marchives and State Onto the support also includes Suspensional Marchives and State Onto the support also includes Suspensional Marchives and State Onto the support also includes Suspensional Marchives and State Onto the support also includes Suspensional Marchives and State Onto the support and State Onto	Missisppi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has a Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management to to manage its investigation case load the ADSi software support allows MBI spicious Activity support, Request for tion to continue using the RMS ADSi	
Annual Maintenance Describe platform & infrastrupayment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Masoftware and support. Explain why these products or	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, MapForce, MapForce, MapForce archiveles and routine may be and routine may be a services are the only	Annual maintenance software/hardware platform or equipment or hosting of a project, including any control in the requested product of the requeste	ms; utilization of State Data Center utside the State Data Center, attach immunication with ITS staff (data/von revision or continuation of previous cts or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. Tware support also includes Suspensional Marchives and a business decision reds (include unique features/spares)	Missisppi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management to manage its investigation case load the ADSi software support allows MBI spicious Activity support, Request for tion to continue using the RMS ADSi ecial functionality):	
Annual Maintenance Describe platform & infrastrupayment engine, document man Progress to Date: What has been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFord System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Mosoftware and support. Explain why these products of MBI currently has files the	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, MapForce, MapForce, MapForce archives and routine may be and routine may be a services are the only at were formerly	Annual maintenance software/hardware platfor or equipment or hosting of a project, including any control of the requested product of the requested	ms; utilization of State Data Center utiside the State Data Center, attach immunication with ITS staff (data/von the revision or continuation of previous cts or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. Toware support also includes Suspensional Marchives and a business decision reds (include unique features/spat that were converted and up	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification oice/procurement/other)? Project request has as Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management to to manage its investigation case load the ADSi software support allows MBI spicious Activity support, Request for tion to continue using the RMS ADSi recial functionality): loaded to the RMS system. The MBI	
Describe platform & infrastrupayment engine, document man Progress to Date: What has been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Mosoftware and support. Explain why these products of MBI currently has files the Intelligence Analysts are a	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, MapForce, MapForce archiveles and routine may be and routine may be a rervices are the only at were formerly ble to read the co	Annual maintenance software/hardware platfor or equipment or hosting of a project, including any content has been received. In must be renewed for each of the requested product of the software of the software that can meet you in a microfilm format on werted files that have	ms; utilization of State Data Center utiside the State Data Center, attach immunication with ITS staff (data/von the revision or continuation of previous cts or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. Toware support also includes Suspensional Marchives and a business decision reds (include unique features/spat that were converted and up the been stored in the ADSi Ar	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification oice/procurement/other)? Project request has as Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management as to manage its investigation case load the ADSi software support allows MBI spicious Activity support, Request for sion to continue using the RMS ADSi recial functionality): loaded to the RMS system. The MBI achive module within ADSi's Records	
Describe platform & infrastrupayment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Asoftware and support. Explain why these products or MBI currently has files the Intelligence Analysts are a Management System. Some The customer's sole source certification.	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, MapForce, MapForce, MapForce archiveles and routine may dobile Intake Product in the services are the only at were formerly ble to read the coe of the cases stortification request is	Annual maintenance software/hardware platfor or equipment or hosting of a project, including any concluding any concluded as Attachment of the software of the archive modificulted as Attachment of the software of the archive modificulted as Attachment or the software of the archive modificulted as Attachment or the software of the archive modificulted as Attachment or the software of the archive modificulted as Attachment or the software of the softwar	ms; utilization of State Data Center utside the State Data Center, attach immunication with ITS staff (data/von the revision or continuation of previous test or services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. Toware support also includes Sus PS has made a business decision reduced in the ADSi Arabula have historical significances.	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management s to manage its investigation case load he ADSi software support allows MBI spicious Activity support, Request for ion to continue using the RMS ADSi recial functionality): loaded to the RMS system. The MBI schive module within ADSi's Records the relevant to the State of Mississippi.	
Describe platform & infrastrupayment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Asoftware and support. Explain why these products or MBI currently has files the Intelligence Analysts are a Management System. Some The customer's sole source cereplain why the source is the	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, MapForce, MapForce, MapForce archiveles and routine may dobile Intake Product in the same formerly ble to read the cole of the cases storntification request is only entity that car	Annual maintenance software/hardware platform or equipment or hosting of a project, including any concentration in the requested product of the requested products of the requested products of the requested products of the requirement of the requested products of the requirement of the requested of the requested products of the requirement of the requ	ms; utilization of State Data Center utside the State Data Center, attach immunication with ITS staff (data/von the revision or continuation of previous of services: MDPS' Misse, DataForce, and Archive mo of Investigation with the tools and agency level reporting. Toware support also includes Suspensional State of the Month of t	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management is to manage its investigation case load he ADSi software support allows MBI spicious Activity support, Request for ion to continue using the RMS ADSi recial functionality): loaded to the RMS system. The MBI schive module within ADSi's Records the relevant to the State of Mississippi vendors researched or evaluated): All ADSi	
Describe platform & infrastrupayment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and A software and support. Explain why these products or MBI currently has files the Intelligence Analysts are a Management System. Some The customer's sole source certification why the source is the software currently installed at	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by tree, Map Force, Map Force, Map Force, Map Force, Map Force and routine may dobile Intake Product in the sand routine may be to read the cole of the cases stortification request is only entity that cannot in use by MDPS	Annual maintenance software/hardware platform or equipment or hosting of a project, including any concentration in the requested product of case information aintenance. The software cessing support. MD by ones that can meet you in a microfilm formation aintenance of the products	ms; utilization of State Data Center utiside the State Data Center, attach immunication with ITS staff (data/von the revision or continuation of previous cts or services: MDPS' Misses, DataForce, and Archive moof Investigation with the tools and agency level reporting. Toware support also includes Suspensive of the support also includes Suspensive of the state of the	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has a Sole Source Approvals. Issisppi Bureau of Investigation (MBI) dules within the Record Management to to manage its investigation case load the ADSi software support allows MBI repicious Activity support, Request for tion to continue using the RMS ADSi recial functionality): loaded to the RMS system. The MBI chive module within ADSi 's Records the relevant to the State of Mississippi vendors researched or evaluated): All ADSi arce, and all DataForce modules including	
Describe platform & infrastrupayment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and A software and support. Explain why these products or MBI currently has files the Intelligence Analysts are a Management System. Some The customer's sole source certification why the source is the software currently installed at Case Management, are the so	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by tree, MapForce, MapForce, MapForce, MapForce archiveles and routine may dobile Intake Product of the cases stortification request is only entity that cannot in use by MDPS ole source and propression of the case of the case of the case of the case stortification request is only entity that cannot in use by MDPS ole source and propression of the case of th	Annual maintenance software/hardware platform or equipment or hosting of a project, including any concentration in the requested product of the products of the produc	ms; utilization of State Data Center utiside the State Data Center, attach immunication with ITS staff (data/von the revision or continuation of previous cts or services: MDPS' Misses, DataForce, and Archive moof Investigation with the tools and agency level reporting. Toware support also includes Suspensive of the support also includes Suspensive of the state of the	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management is to manage its investigation case load he ADSi software support allows MBI spicious Activity support, Request for ition to continue using the RMS ADSi recial functionality): loaded to the RMS system. The MBI chive module within ADSi's Records the relevant to the State of Mississippi vendors researched or evaluated): All ADSi orce, and all DataForce modules including tured, maintained, supported, trained, and	
Describe platform & infrastrupayment engine, document man Progress to Date: What has be been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Asoftware and support. Explain why these products or MBI currently has files the Intelligence Analysts are a Management System. Some The customer's sole source certification why the source is the software currently installed at Case Management, are the so sold exclusively by ADSi. The	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, and routine mapped to react the collection of the cases stortification request is only entity that cannot in use by MDPS ole source and proprince are no other er	Annual maintenance software/hardware platform or equipment or hosting of a project, including any concentration in the requested product of case information aintenance. The software concentration is a microfilm formation of the products of	ms; utilization of State Data Center utiside the State Data Center, attach immunication with ITS staff (data/von the revision or continuation of previous cts or services: MDPS' Misses, DataForce, and Archive moof Investigation with the tools and agency level reporting. Toware support also includes Suspensive of the support also includes Suspensive of the state of the	Mississippi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has a Sole Source Approvals. Issisppi Bureau of Investigation (MBI) dules within the Record Management to to manage its investigation case load the ADSi software support allows MBI repicious Activity support, Request for tion to continue using the RMS ADSi recial functionality): loaded to the RMS system. The MBI chive module within ADSi 's Records the relevant to the State of Mississippi vendors researched or evaluated): All ADSi arce, and all DataForce modules including	
Describe platform & infrastrupayment engine, document man Progress to Date: What has been submitted to ITS. Vendor of Sole Source Certification Specific business requirem currently uses the CADFor System (RMS). The ADSi while providing a historical to receive software upgrad Information support, and Asoftware and support. Explain why these products or MBI currently has files the Intelligence Analysts are a Management System. Some The customer's sole source certification why the source is the software currently installed at Case Management, are the so	acture (connectivity; agement, hosting). Fen done related to this quote and Sole Source in Note: Certification tents to be met by ree, MapForce, and routine may dobile Intake Production at were formerly ble to read the cole of the cases stortification request is only entity that cannot in use by MDPS ale source and proprince are no other erother ADSi softwa	Annual maintenance software/hardware platform or equipment or hosting of a project, including any concentration in the requested product of the re	ms; utilization of State Data Center utiside the State Data Center, attach immunication with ITS staff (data/von the revision or continuation of previous cts or services: MDPS' Misses, DataForce, and Archive moof Investigation with the tools and agency level reporting. Toware support also includes Suspensive of the support also includes Suspensive of the state of the	Missisppi Bureau of Investigation Statewide resources: mainframe, eGovernment portal, ustification bice/procurement/other)? Project request has s Sole Source Approvals. issippi Bureau of Investigation (MBI) dules within the Record Management to manage its investigation case load the ADSi software support allows MBI spicious Activity support, Request for cion to continue using the RMS ADSi recial functionality): loaded to the RMS system. The MBI schive module within ADSi's Records the relevant to the State of Mississippi rece, and all DataForce modules including tured, maintained, supported, trained, and ervices. All ADSi software is designed to	

MAGIC Vendor Code(s) Vendor must be in MAGIC before a CP-1 can be issued.

Place Order To

Vendor Name: Application Data Systems, Inc. (ADSi) Vendor Address: 1930 1* Commercial Dr., Southaven, MS 38671

Remit To

Vendor Name: Application Data Systems, Inc. (ADSi)

Vendor Address: 1930 1st Commercial Dr., Southaven, MS 38671

By my signature, I certify that, to the best of my professional knowledge: the requested product or services are a sole source as outlined in the ITS Procurement Handbook, Rule 207.2:013-030 Procurement Types. Sole Source, and as outlined in Mississippi Code annotated Section 31-7-13. In addition, I acknowledge that there is a charge for ITS procurement services associated with this request which will be billed to the requestor by ITS and that my agency/public university is responsible for these charges/costs.

Signature Signature 6.1.21





March 17, 2021

Clay Johnston Mississippi Department of Public Safety 1900 Woodrow Wilson Ave Jackson, MS 39205

Re: Sole Source Statement

Please use this letter as an official "Sole Source Statement" by Application Data Systems, Inc. (ADSi).

All ADSi software currently installed and in use by MDPS, including CADForce, MapForce, MDTForce, AVLForce, and all DataForce modules, including Case Management, are sole source and proprietary products of ADSi.

All ADSi software is manufactured, maintained, supported, trained, and sold exclusively by ADSi. There are no other entities authorized by ADSi to resell ADSi software or services. All ADSi software is designed to seamlessly integrate with the other ADSi software products.

If you have any questions or need further information, please feel free to contact us.

Sincerely,

Joel House, CEO

ADSi

The acquisition of information technology for all state agencies and institutions of higher learning (IHLs) is within the scope of the ITS law, found in Mississippi Code Section 25-53-1, et seq., and the policies and procedures established in accordance with this statute, found in the ITS Procurement Handbook posted on the ITS website (www.its.ms.gov).

ITS enabling legislation requires that information technology hardware, software and services be acquired in a manner that insures the maximum of competition among all manufacturers and suppliers of such equipment and services. Accordingly, ITS promotes full and open competition through the issuance of open specifications and the objective evaluation of Interested Party proposals to determine the lowest and best offering to meet an agency's or public university's business requirements. True competition protects the integrity and credibility of purchasing in the public sector and is essential in providing best value and adequate contractual protection for the purchasing entity. In certain limited situations, information technology acquisitions may be sole-sourced.

ITS utilizes the provisions of Public Purchasing Law for Sole Source and Emergency procurements of information technology. Mississippi Public Purchasing Law (Mississippi Code Section 31-7-13) specifies that noncompetitive items available from one source only be exempted from bid requirements (sole-sourced). ITS statute, in Section 25-53-5 (p), permits ITS to utilize provisions in Public Purchasing Law or regulations, when applicable.

Per Public Purchasing law, acquisitions must meet the following criteria to be authorized as sole source:

- 1. The product or services being purchased must perform a function for which no other product or source of services exists,
- 2. The purchaser must be able to show specific business objectives that can be met only through the unique product or services, AND
- 3. The product or services must be available only from the manufacturer and NOT through resellers who could submit competitive pricing for the product or services. The vendor's correspondence regarding this criterion for this project is included as Attachment B.

By policy as documented in the ITS Procurement Handbook, acquisitions of IT services must include the following information to be authorized as sole source:

- An explanation about why the amount to be expended is reasonable, and
- 2. An explanation regarding the efforts by the purchaser to obtain the best possible price.

For state agencies, approval of all technology purchases with a lifecycle cost of \$5,000 or less, including sole source purchases, has been delegated to the agency. The ITS Procurement Limits Policies for Agencies (a section in the ITS Procurement Handbook) require a minimum of two competitive written bids or proposals for technology purchases with a lifecycle cost over \$5,000 but not over \$50,000 (not over \$25,000 for projects funded by the American Recovery and Reinvestment Act). Since, for single source items, the procuring agency will be unable to obtain two written bids, ITS must certify all sole source acquisitions of information technology with a lifecycle cost greater than \$5,000.

Institutions of Higher Learning (IHLs) or public universities have been delegated the authority to certify sole source procurements up to \$250,000 lifecycle cost under the ITS Procurement Limits Policies for IHLs (a section in the ITS Procurement Handbook). For the certification of sole source procurements delegated to the CIOs at public universities, the public university must follow ITS' Sole Source Procedure, including advertisement of the intent to award as sole source. Institutions certifying a sole source purchase must ensure the criteria listed above are met and documented in writing by the institution and the Interested Party prior to certifying a product or service as sole source. Sole source documentation must be reviewed and approved by the IHL's CIO for any sole-source certification

above \$5,000. All sole source documentation should be retained in the public university's procurement file. Sole source requests above \$250,000 lifecycle cost require ITS approval.

Other than the delegations outlined above, all sole source technology procurements must be certified by ITS. The customer's Sole Source Certification Request for this project is included as Attachment A.

ITS thoroughly reviews Sole Source Certification Requests, determining if competing products and/or services exist. If so, ITS conducts a competitive procurement. If ITS' review confirms the sole source, then a Sole Source advertisement is issued, giving other Interested Parties an opportunity to identify competing products and/or services. Based upon the results of the Sole Source advertisement, ITS will either certify the request as a sole source or conduct a competitive procurement.